

This document was generated by over 40 Stakeholders from Morris Area Schools in July, 2020. From their feedback and collaboration, Morris Area Schools developed our "Return to School Framework for 2020-2021. Throughout 2020-2021, Morris Area students were in-person most of the year. As Fall 2021 approaches and we get a better sense of the current degree of COVID-19 concern, we will again meet to adjust our plan, taking into account the current situation, government mandates, community priorities, and guidance from governing and healthcare organizations. We expect this document to be fluid and change just as changes occurred throughout the 2020-2021 school year.

Wednesday, July 15 -2020

Whole Staff Large Group

Went through the PowerPoint---

- Governor will make the call the week of the 27th
- Most support the hybrid model if not in school full time
 - Some time out of school some in
 - We are not sure what that will look like
 - Maybe the elementary may come more often than the high school as the results of not
 - Being in school is more profound with younger kids
- Three teams will look at the three possible plans
 - team one is elementary
 - team two is high school
 - team three admin and transportation

Those three teams will be looking at the three scenarios

In-person

Hybrid

Distance learning only

Could have calendar adjustments/schedule changes and staggered start times

Elementary Small Group Meeting

Need to look at things differently. We did the best we could with the 8 days last spring. It will have to look different.

What worries the group?

Keep Family Safe

Room/Space

Technology Changes

Build Relationships

Social/Emotional Health

Sanitizing

Are we going to enjoy our Job?

Safety of family/student/others

Time will we have enough

*What if someone gets sick

Public Health gets contacted to help do contact tracing quicker

Will get more information with the opening plan and MDE/MDH guidance

Depends on exposure...

If you are masked and the student is masked = low risk.

Surgical masks considered best. Cloth does not mitigate as well as surgical. Masks not recommended for young children. Student issues with keeping them on, contamination, if do masks can put in a paper bag to reuse and keep

Requirements when all return to the building

Social distance when possible

Floor markings in waiting rooms or reception areas

Classroom capacity

Reminders 6 feet spacing

No visitors

No self serve foodservice

Recommendations

Limit mixing of groups

15-minute rule (exposure happen when in one spot for more than 15 minutes)

6 feet apart in classrooms, desks facing the same direction

Stagger arrival and dismissal times

 Cues, signage, direct traffic flow

 Dividing entry points

Reminders to stay 6 feet away

No large group assemblies

Use alternate spaces

Masks and/or nonmedical face shield is recommended (with exceptions)

How do we get kids in the building?

Screening- name, temperature, shortness of breath, and cough.

Different entries

Screen them before they get on the bus or when they drop them off at the car outside- not going to work- too hot or cold.

Have a thumb id on the iPad to hurry up the process

After kids are screened, have them go to the classroom and put stuff away and head to the room.

No backpacks in the room.

How do we keep them in small spaces apart and spread them out?

After Arrival 8:00-8:30

Start with building relationships

Kids start slowly coming in- Spots on the playground with cones or in classrooms

Scheduling

Keep together and not cross over- bathrooms will matter, educating kids on rules- handwashing
Washing before and after playground/lunch

SCHOOL NEEDS:

- Hand sanitizer station by every door- in classrooms and exterior doors
- Hand sanitizer in every classroom
- Gloves for staff/students- purpose?
- Surgical Masks- these are for individuals identified as ILL. Other masks (like cloth) as needed
- Clorox Wipes- spray cleaner
- Foam soap dispensers (used for hand sanitizer)
- Lab coat x 2-3 for health office along with hooks to hold lab coat at door

Classrooms

We have to declutter to get kids in. If it isn't educational use it will need to go.

Snack- Think about it!

Milk break- How will you get your milk? Kids wear gloves?

Busing- usually 70 kids.. Now 10-12?

Day 2 Thursday, July 16-2020

Large Group

Bussing Info to come out week of July 27th

State High School League Sports - No decision until August 4 at the board meeting

Fire Marshall capacity maps

Stevens County got 1.2 million CARES Act to divide among entities.

Will Possibly get to purchase:

PPE

Hand Sanitizer

Chemicals

Gloves

Company coming out to give quotes for mass temperature scanner approx \$15,000

High School update

Passing Time

PPE will be important

Social Distancing

Lunch Time - 3 lunchtimes for more times to social distance

Arrival - 1st-hour temp check

Will run the normal schedule

Masks in halls

Yes Social distance = no mask

Small Group

Brooke

Symptom checked before school bus - Google Form of Symptoms before leaving home
Not sure how to monitor to see who has and who hasn't. Grade wide? Each classroom teacher?

FERPA/HIPPA should be no concerns

A thermometer in each pod to share or even each classroom if student/staff is sick

If sick, need to determine an isolation room

Back to school education boot camp for staff, students, parents, families

Education regarding symptoms, hand washing, how is it spread

Will have "live" session of training

Back to school conference with families for the first 2 days of school

Virtual open house with Q and A

Jeannie

Breakfast Grab and go

Classroom ready to go for each room (would need to train on how to count meals)

K- breakfast for free (don't want it can have for a snack)

Snack and Milk Break

Get milk/snack as normal (1 student comes down to get it)

Should it be delivered? Two time a day AM/PM

Lunch

Serve by grade/class

Younger grades possibly have meals brought to them with a serving cart

In the line 2 servers

Plexi-glass

Don't get tray until the end

Can say - this is what you get and not give choices if necessary

Meals served

March 18 169
March 30 372
Breakfast and lunches served Birth -12
End of March 5,548
April 27,939
May 30,xxx
June 27,xxx
Total Meals 92,xxx

Deann

Strict Hybrid Model = 8-12 students on a bus (if done "we are in trouble")
Hybrid At 50% and masks = 25-35
Country kids pick up first then disinfect and pick up town students
State Law Elementary less than 1 mile
Secondary less than 2 miles
Transport 700 kids daily
Still transport St. Mary's (band/PE)
Number system for seating
If drivers are sick will not have enough drivers
Age, health concerns and lack of drivers her biggest concern
Maps of Classroom and Occupancy

Recess (NOT Necessarily attached to lunch)

Coned off area for each class

Take turns on the equipment (one class per grade/per day)

Teachers have their own equipment to use

****Brainstorm Idea Teamwork with PE and Recess

Recess and PE throughout the day (PE with PE teaching assistants)

One transition

Enough staff for each class to go to certain areas

One staff per group

IE. Each class has adult to "teach" lesson or supervise follow up game

Longer time (50-60 minutes) or equivalent to recess and PE

Different schedule for bad weather (gym use)

Lunch

PreK - 3 in the cafeteria

By grades classroom/Socially Distance

4-6th grade in the classroom

Delivered to the classroom

Limit choices but still have choices

Add staff to help with food distribution

Lunch count stays the same

Breakfast has 1 staff per pod to serve breakfast in the classroom

Music

Most likely in outdoor space or the classroom

No indoor singing and possible band

Dismissal

Survey of who is riding the bus/walking/pick-up

Utilizing different doors

Dismiss by bus number, have bus "buddy" from older grade

Flip-flopping front and back. Busses in front, parents in back

Staging area on the north side of the parking lot

2 main concerns

Building Relationships

Teacher/Family Conferences

Engagement

Day 3 Friday, July 17

Small group

RECAP OF IN PERSON INSTRUCTION

Bussing depends on requirements - may enforce 1 mile/2 mile walk distance survey the parents

Temp check at the door

Breakfast in pods to have in classrooms

Lunch

K-3 in cafeteria

4-6 in classrooms

Recess

Pair PE/Recess = 45 minutes

All grades go at once

Work together

Music

In music class, outside when possible

Dismissal

Dismiss by bus

HYBRID

Requirements

Vehicle operation at 50% (6 feet is required standard)

Classroom 50% or 6 feet (6 feet is the required standard)

Small cohort

Limit exposure in the classroom (15 minutes)

Meals delivered to the classroom or brought back to the classroom to eat

6 feet apart

Survey parents to transportation, in person

SPED ~60

ELL ~ 70 = 130 (of possible in the building all the time)

Goal is to get as many kids in the space as safely possible by utilizing the spaces.

Issues

Day Care

Options from other Communities

Breckenridge trying to get K-9

Rush City AABB Schedule

Morris Ideas

High School ABAB or 2 weeks on, 2 weeks off

K-? Monday-Thursday depending on capacity (6 feet)

Alternate spaces for upper grades half days (send lunch home)

Asynchronous vs synchronous teaching

1 upper-grade teacher do distance learning (take more students) or each teacher take one subject and then help out where needed

Room capacity at 6 feet apart Chris will get and set up by Monday

Looking at the broad picture:

- Engagement/Lack of Engagement

Reaching the student plan (structure of how to help students: who to involve, when to involve, how to involve)

Google Doc shared with students

Consistency/Routines

Office hours

Drawings if work is done

Zoom break out rooms

Required vs Optional

Attendance - one contact person per family

Intervene if you haven't had a student show up. What is the threshold? How do you approach? Who does it?

- Social-emotional piece

How are you doing - check on Tammy's web page

<https://sites.google.com/morris.k12.mn.us/maes-school-counselor/covid-19-student-family-resources?authuser=0>

Routines/procedures/games

Use visuals that they can use at home

Whole person Boot camp (learning, SE, health, etc)

Team building during the first week

Consistency within the school classroom schedule so it can transfer to the home schedule (but shortened)

2nd Step Activities utilize as a faculty

How to utilize Interventionists, paras, etc

Involve paras, SPED, music, PE, Title to help take the load off of teachers

IE 4th grade did reading club with ADSIS, Title, Classroom teacher, RC

Platform for learning

Structured Schedule for students

Worktime for teachers (protecting family time, self-care, work/homelife limit)

PE Feedback on DL

Overwhelmed with some of the Zoom and work
Grateful for teacher inclusion
High percentage of students not participating, but those who did it was great

Music Feedback on DL
Connection/Feedback was tricky
Weekly survey - mixed bag
Choice board
Seesaw if everyone is on it
Daily journal
Appreciation of classroom teachers

ELL Feedback on DL
Email weekly lesson board
Zoom 1-2 X week (don't want to zoom not comfortable listening and speaking)
Video Lesson

ADSIS Feedback on DL
Parents appreciative of knowing they didn't need to stay

St. Mary's DL
Teaching all-day long
2nd grade Seesaw

Monday, July 20

Large Group

Hybrid: Eliminating late start/early dismissal
Educational hours still in play
At elementary daycare becomes issue
Question about subs and what happens if a staff member falls ill
It is being talked about.

Small Group

HYBRID

Requirements

Vehicle operation at 50% (6 feet is required standard)
Classroom 50% or 6 feet (6 feet is the required standard)
Small cohort

Limit exposure in the classroom (15 minutes)

Meals delivered to the classroom or brought back to the classroom to eat

6 feet apart

Consider the population

SPED ~60

ELL ~ 70

=130 (of possible in the building all the time)

Those who didn't do well in distance learning to consider to have in building

Goal is to get as many kids in the space as safely possible by utilizing the spaces.

Most Classrooms can accommodate 9-11 students at 6 feet apart

Enrollment as of 7/20/20

K-3 322

4-6 242

Pre-K 60

Staff

Total 624

Total Occupancy 557 with cafeteria and big gym

4-6 Housed differently

Churches

Concerns

Wifi, cafeteria, bathrooms, nurse, sick room, different site for meals if need to deliver

Shopko

Jeanine

Milk break = delivered during a common time during the day (am/pm) if not having at that time will put in a cooler bag with ice packs

6th grade will follow the junior high menu

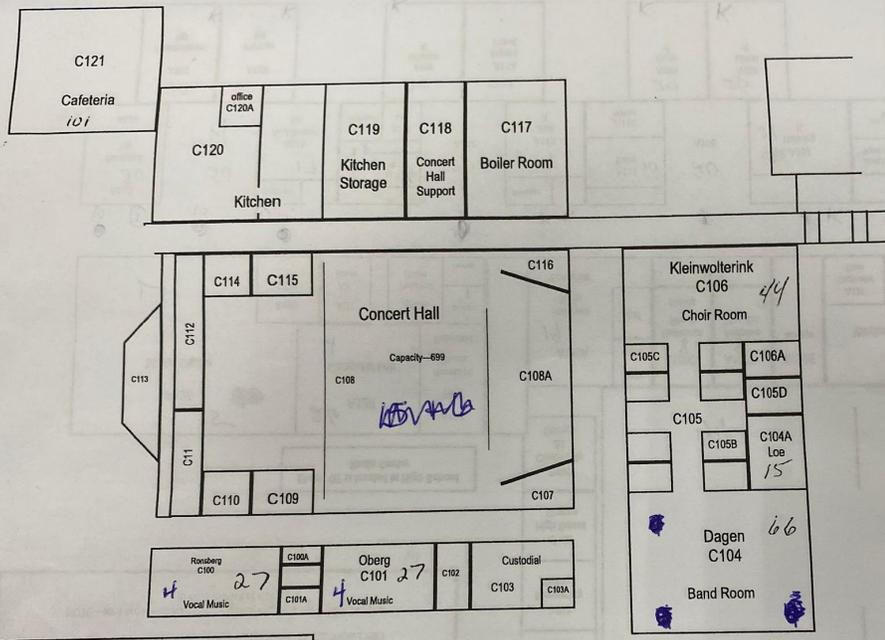
The kitchen will make check off for breakfast and lunch so they can enter in the computer

ECFE will use all 3 PK and 4th grade rooms (Kids will most likely do 3 days a week)

77	K-5	8 10 classrooms	8
66	1-5	7 10 classrooms	7
77	2-4	8 classrooms	8
79	3-4	8 class rooms	8
74	4-3	7 6 class rooms	8
84	5-4	8 class rooms	9
85	6-4	8 class rooms	9
<hr/> 58 classrooms			<hr/> (57)

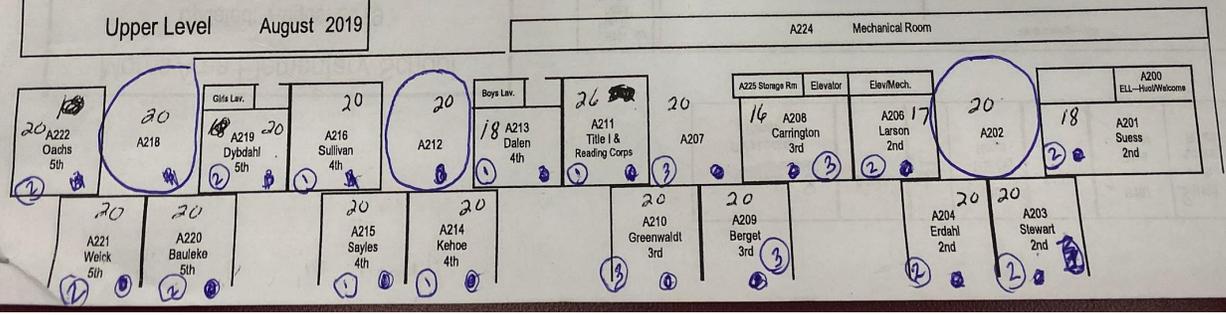
K 77

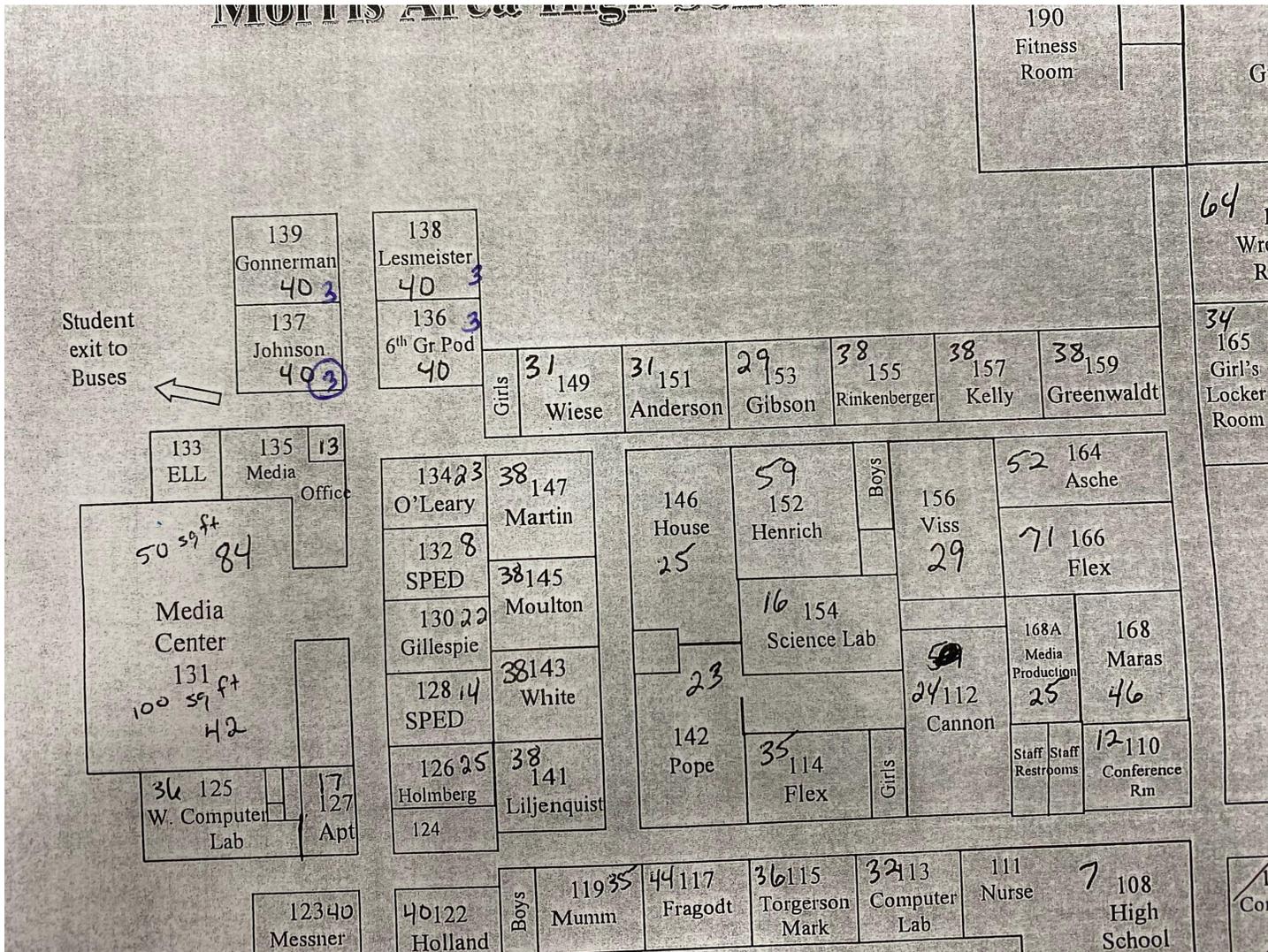
1/2 occup.



- (8) K 77
- (7) 1 66
- (8) 2 77
- (8) 3 79
- (8) 4 74
- (9) 5 84
- (9) 6 85

Morris Area Elementary School
Upper Level August 2019





Monday, August 3

3 disposable mask, 1 cloth mask per student and staff

Ordered temperature readers for entrances. Only 4 entrances to be utilized (elementary, bus doors and front doors - high school, front doors and south doors) Can read temperatures in 3 seconds. Monitored in office

Hybrid - no space sacred...nothing off limits to get kids in building.

High School discussion about closing campus for lunch

Stevens county will be what drives our numbers. Not active cases to use number (tested positive in 2 week period) we are at 8.18 (July 5-15)

Lakes Country will be our first contact to help work with MDE, MDH. They will help drive the next steps.

Parents can choose distance learning. Will send a survey soon.

Will send an email telling what distance learning may look like. (not flexible like last spring, will have schedule, not logged on absent, structured hours in day,)

Survey to staff to see if can be in person (require Dr. note)

Open enrollment (private school does not have to follow this) Worried about students

Sports Decisions made tomorrow (4 options)

Having all activities with restriction

Delay the start

Fall to spring, spring to summer

Just having practice

Distance learning survey

Survey about transportation.

Enforcing 1 mile elementary school

Deann has all routes done, need to know the

What does distance learning look like with in-person learning?

Can't imagine doing both at the same time (in-person and distance)

Have 1 day to transition (ie Wednesday shut down, Friday hybrid or online)

Braham doing bought program with DL students

Passing time outside? Relief from masks

Masks

How to manage masks. MN school nursing board coming out with recommendations this week (August 3)

Mr. Monson will send notes out to all staff

Pre K under different standards

Like to know about the high school's plans

Can share games

Wash in and wash out of shared activities

Disinfect after the day

Paper is ok to use - transmission is airborne

Think about doing smaller cohorts in your classroom

Questions about 4th grade's numbers - utilizing the pods

OPEN HOUSE/Workshop days

Virtual Open House

Supplies delivered to the office

Zoom - meet with parents and make sure they have supplies and know what the beginning of school will look like.

Talk of doing it differently Lakes Country is putting together

Conversation about starting school differently

1/3 1/3 1/3 then all...

Less is more in our rooms

Create a document for teachers to set up their rooms

MATA to sit down with administrators to address concerns.

Hybrid

Want as many people in classroom 6 feet apart

Less is more = Storage, taking things out of the room

Get paid for a day to set up a classroom will ask Mr. Ferguson

School day shortened?

Youngest in first

Tuesday, August 4

Plans for the school year options ready by Wednesday for cleaned version for parents

Encourage families to respond by...

Doing a live stream in the classroom is the way to go.

Faced towards where you are teaching

Discipline mute the camera

Ordered 80 cameras

Will get trainings

If a lot of students opt out in a grade could consider DL teacher

Lower grades need to look different. How do we do this?

Country/City bussing

Can put 39 kids and 1 driver on a bus

Making sure that our fobs work during the school day at all doors so we can utilize the outside

Safety of students safety of us also priority